



EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: T- 165	Page: 1	of: 1
Title: EMT – Intermediate Accreditation of Additional Locations/Learning Sites		
Regulatory Authority: 12 VAC 5-31-1350		
Date of Issue: March 1, 2005	Effective Date: March 1, 2005	

- A. On occasion, accredited training programs in Virginia contact the Office of EMS regarding offering additional training in alternative training sites which differ from the site receiving initial accreditation. As a result, OEMS training staff has contacted the “Commission on Accreditation of Allied Health Programs” for clarification.
- B. OEMS has determined that additional programs can be offered under the original accreditation, dependant upon the program sponsoring the training demonstrate that all program components and evaluation tools are essentially the same as the original.
- C. To accommodate institutions offering accredited programs, the Office is not requiring that the entire accreditation process be repeated a second time. The Office of EMS is putting in place a policy for those alternative sites.
 - 1. Institutions that intend to operate entire programs or parts of programs at a different location or learning site must prepare and submit a separate Alternative Site Self Study for each additional location. This application can be obtained from the Office of EMS.
 - 2. The questions which make up the Alternative Site Self Study must be addressed for each alternative site to assure OEMS that the two programs are essentially the same.
 - 3. A site different from the original accredited site can be approved upon receipt of written verification of site details.
- D. All accredited programs are required to submit in writing any changes that occur within the program to the Office.